

### Benefits of Registered E-mail


Everyone.net has partnered with RPost® to offer Registered E-mail® to all Business Mail customers. Registered E-mail is a premium messaging service that protects senders by providing proof of delivery, content and time for business critical email correspondence.

Unlike the common 'read receipt', Registered E-mail provides legal and verifiable evidence of the content and time an email was sent and received by anyone, anywhere in the world. And since the service is built into Everyone.net Web Mail, it is easy to use, efficient and cost-effective.

### How to Send Registered E-mail


Follow the simple steps below to enable Registered E-mail and send a message.

1. Log in to your Business Web Mail interface
2. Select "Options"
3. Under "Additional Options" select "Preferences"
4. Click the "Yes" radio button under the "RPost" headline

**RPost:** Show  (R)egistered email service options when composing messages?

Yes  No

5. Click "Save" and "OK" to accept the preference change
6. Simply compose an email message and check "Send (R)egistered"

 Send (R)egistered

7. Chose whether you want the recipient to see the RPost Registered Email banner and click "Send"



This is a [Registered E-mail](#)® message from [Sender's Name].

Your email will be delivered to the recipient and you will receive a proof of delivery message for your records.

Registered E-mail is a quick, easy and cost-effective solution to protect you, the sender, and provide needed accountability for critical business correspondence!

### More Information

For more information about Registered E-mail visit <http://www.rpost.com/partners/everyone-net/>.

For support questions regarding Registered E-mail, please contact RPost directly at <http://www.rpost.com/partners/central/support.htm>.