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# Mobile Email Setup – VersaMail™ For Use With Palm®

v2.4  
Everyone.net

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## 1 Required Settings

Most email programs that support the POP/IMAP and SMTP email standards for sending and receiving email use the following five primary settings.

### 1. Username

You must enter your complete email address. (Example: username@yourdomain.com)

### 2. Password

This is the same password that you use to login to Web Mail.

### 3. Incoming Mail Server

For POP: pop.everyone.net

For IMAP: imap.everyone.net

### 4. Outgoing Mail Server (SMTP)

smtp.everyone.net

### 5. Outgoing Mail Server (SMTP) Authentication

In order to send email, you must set your email software to use authentication when connecting to the outgoing mail server. If your email software asks you to enter a username and password, enter the same username and password that you entered in settings one and two above.

## 2 Setting up your email account



To activate the main menu, tap the **Menu** button.  
Tap **Account Setup**



Tap the **New** button



Enter the following information:

Account Name: Enter a descriptive name for the account.



Mail Service: Tap the arrow to access the Mail Service drop-down menu and select **Other**.



Protocol: Tap the arrow to access the Protocol drop-down menu and choose one of the following:

To use a POP3 server, select **POP**

To use an IMAP server, select **IMAP**



Tap the **Next** button.



Enter your complete email address in the **Username** box (e.g., [username@yourdomain.com](mailto:username@yourdomain.com)).

Tap the **Password** box and enter the password for your email account. The word Assigned indicates that a password has been entered

Tap the **Next** button.



You will be asked to review your settings and enter the mail server information. The email address will be filled in automatically. Ensure that the email address information is correct.

In Step 4 you selected a protocol for your **Incoming Mail Server** settings.

If you chose **POP** enter: *pop.everyone.net*

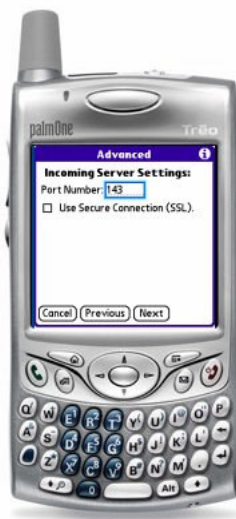
If you chose **IMAP** enter: *imap.everyone.net*

Enter the *smtp.everyone.net* into the **Outgoing Mail Server** box.

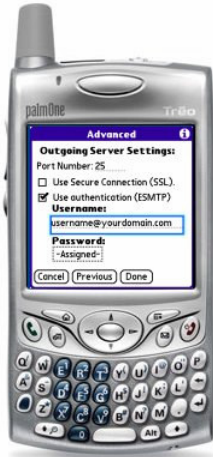
Tap the **Next** button.



**DO NOT** tap the Done button, instead tap the **Advanced** button so that you can enable SMTP authentication.



The next screen contains the incoming server settings. Please leave the default settings and tap the **Next** button.



Check the **Use Authentication (ESMTP)** box. Your username and password will appear automatically.

Tap the **Done** button.

Your account now has been successfully added.

### 3 VersaMail™ Support Information

You can contact Everyone.net Client Services for assistance with your email service. However, for questions on how to use VersaMail™, please visit the Palm support site at <http://www.palm.com/us/support/accessories/versamail/>.

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For more information about  
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